

## High School and Beyond Plan

### Adding your college credits to your Four Year Course Plan

Example is for a class you have to split credit for

(ENG, US H 147 & 148, as well as Senior Soc Studies)

- Log In to your HSBP
- Click on 4 year plan
- Click on Add Transfer
- Choose Custom
- **Select a Subject**-English
- **Grade** G11 Year you are taking the class
- **Class Name** WCC or (BTC) WCC Eng 101
- **Credits**- .5
- **SAVE**
- **Next go back and add the other .5**
- Click on Transfer
- Choose Custom
- **Select a Subject**- Elective
- **Grade**- 11
- **Class Name** WCC or BTC Eng 101
- **Credits**-.5
- **SAVE**

**For a paper and pencil 4 year plan, split the same way by writing into the appropriate subject row to count toward meeting your required credit requirements.**

For a regular class that you do not split the credits you add the full credits when you go in the first time and Select a Subject, Grade, Class Name and Credits unless the credits put you over the graduation requirement. Put the remainder in electives.